Maeda Compact Crane
Handover & Familiarisation

trackedaccess

Machine		Serial/Fleet no		Date		Hours	
Customer name & address							

The above Maeda crane prior to delivery has received a full pre-hire inspection and service *(if required)* ***and is in full working & operational order. Also attached is a Maintenance and Inspection Log (M&I Log). If the crane is on hire from Tracked Access the M&I Log will be supplied for the duration of the hire and must be completed on a daily and weekly basis and a copy returned to Tracked Access. If the crane is owned by your company they should supply a similar document.***

Pre operational maintenance and inspection checks in accordance with LOLER	
Required certification. 12 monthly (6 monthly if used with a man basket). Rope, hock block and CE certification	
Overview of crane operation manual	
Starting procedure for above machine.	
Unloading crane, travelling on inclines and around restricted areas such as chicanes. Tracking to set up position	
Ground conditions, compact soil or slab, electricity pylons, gradients and obstructions	
Lifting of crawler crane with other site plant (cranes or telehandlers)	
Outriggers set to maximum, short outrigger decrease in capacity, using outrigger footpads and floor loadings.	
Levelling of crawler crane (advised daily check prior to use)	
Identification of controls and functions, switchover modes (tracking, outrigger and crane)	
Searcher hook, (how to set S.L.I to searcher hook use option)	
RLI Indicators (how to pre set upper/lower limits, radius, 4 fall 2 fall and I fall hook blocks),	
Fail safe devices, how to read load charts.	
Pick and carry duties. MC405 and LC cranes only	
Bi-fuel / Bi-energy switch over. Petrol to L.P.G and diesel to 3ph 440v electric.	
Remote controllers, (cable or radio remote).	

Weather conditions	
Signalling systems	
Lifting of personnel (ensure safe working practices are in place).	
Notes:	

NB: Full operating procedures are in the safety manual supplied with this crane, we recommend that you refer to the manual for full safe use instructions, correct operation and maintenance intervals/procedures.
The person receiving familiarisation training should be suitably qualified to operate the crane. Only competent persons should operate this equipment. Full crane training is available from Tracked Access.

I the undersigned have received a full handover of the Compact Crane as listed above:

CUSTOMER/TRAINEE: **PRINT:** **SIGN:**

PRINT: **SIGN:**

PRINT: **SIGN:**

PRINT: **SIGN:**

INSTRUCTOR: **PRINT:** **SIGN:**

Member BRITISH SAFETY COUNCIL

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